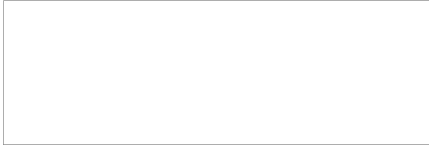




**MINISTRY OF SOCIAL
DEVELOPMENT**

TE MANATŪ WHAKAHIATO ORA

- 9 DEC 2016



On 12 October 2016 you emailed the Ministry requesting, under the Official Information Act 1982, information regarding the number of staff working in the South Canterbury offices.

The Ministry employs almost 10,000 staff who work at more than 290 locations in New Zealand. In the last year the Ministry has administered, on behalf of government, a total spend of \$23.2 billion in social services outcomes, received 2 million visits to its frontline offices, received 148,000 notifications of child abuse and neglect and answered over 12 million phone calls.

For the sake of clarity, I will address each of your questions in turn.

- *How many people work for MSD as of October 2016 in South Canterbury? Could this please be broken down in to the type of position - budget advisors, administration staff etc.*

The table below provides you with the number of full time equivalent (FTE) staff who are located in the Timaru and South Canterbury sites, broken down by position, as at October 2016.

Work and Income Timaru site	
Administration Officer	1.4
Assistant Service Centre Manager	1.0
Branch Manager Timaru	1.0
Case Manager	16.0
Case Manager Housing	1.0
Integrated Services Case Manager	1.0
Programme Coordinator	0.9
Service Centre Manager Timaru	1.0
Service Centre Trainer	1.6

Child, Youth and Family South Canterbury site	
Coordinator Care & Protection	1.0
Differential Response Coordinator	1.0
Personal Assistant	0.6
Practice Leader	1.5
Senior Practitioner	5.6
Site Manager South Canterbury	1.0
Social Work Resource Assistant	4.5
Social Worker	8.0
Social Worker Care & Protection	1.0
Social Worker Caregiver	1.5
Supervisor	2.0
Supervisor Social Worker	3.0
Total FTE	55.6

- *How many people worked for MSD in South Canterbury six months before?*
- *How could this change be accounted for?*

Six months prior, the Ministry employed 60.7 FTE staff at the Timaru and South Canterbury Sites. The downward changes are attributed to normal resourcing changes due to attrition, leave and recruitment activity. The reallocation in funding is for contracted services and not Ministry staff in regional offices.

- *How many MSD people in South Canterbury could lose their jobs as part of the funding changes?*
- *What positions would be most likely to be lost?*
- *When would staff be informed if they were to lose their jobs?*
- *Why would the staff lose their jobs?*

The Ministry has no proposed changes to staffing levels for staff in the South Canterbury region. As such, this part of your request is refused under section 18(e) of the Official Information Act as the information you have requested does not exist.

The principles and purposes of the Official Information Act 1982 under which you made your request are:

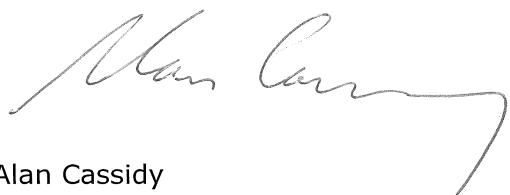
- to create greater openness and transparency about the plans, work and activities of the Government,
- to increase the ability of the public to participate in the making and administration of our laws and policies and
- to lead to greater accountability in the conduct of public affairs.

This Ministry fully supports those principles and purposes. The Ministry therefore intends to make the information contained in this letter and any attached documents available to the wider public after ten working days. The Ministry will do this by publishing this letter on the Ministry of Social Development's website. Your personal details will be deleted and the Ministry will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response regarding the staff in the South Canterbury region with us, please feel free to contact OIA_Requests@msd.govt.nz.

If you are not satisfied with this response, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or 0800 802 602.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alan Cassidy', written in a cursive style.

Alan Cassidy
General Manager, Human Resources