



31 OCT 2016

Dear

On 28 September 2016 and 3 October 2016 you emailed the Ministry requesting, under the Official Information Act 1982, information regarding Project 300.

- *All written information/advice regarding obtaining informed consent and protecting the privacy of participating clients in Project 300, 1 January 2015 - 1 September 2016, including but not limited to aides memoire, emails, meeting minutes/notes and unminuted proceedings, notes, and reports.*

I am refusing this part of your request as under section 18(e) of the Official Information Act as this information does not exist. As previously advised, Project 300 was an employer focused trial; clients were not informed about Project 300. Clients with a health condition or disability that indicated they wanted to work were offered intensive case management as part of Work and Income's business as usual support, and referred to suitable employment opportunities. No additional consent was required or obtained from clients receiving the service in Project 300 as when a working-age client applies for financial assistance from Work and Income they sign a Privacy Statement. Please find enclosed a full copy of the Privacy Statement that clients sign when applying for assistance. The privacy statement is as follows:

I've recorded the information you've given me and it will be held by the Ministry of Social Development (MSD). It will be used to administer the benefit system and to provide any services you may qualify for. You can request a copy of your information or ask for it to be changed at any time. The information you've given us might also be forwarded to other agencies that the Ministry has agreements with if this is necessary.

Examples include:

- Inland Revenue
- Housing NZ Corporation
- Accident Compensation Corporation
- Department of Corrections
- NZ Customs Service
- Internal Affairs - Deceased Persons, Marriages and Births

- *Copies of any forms or templates used to report on the exit of clients into work and the sustainability of those exits.*

Please find enclosed a copy of the Excel spread sheet that the regions used to record and track the progress of clients participating in Project 300 as well as the tracking sheet for employers.

The columns of the spread sheet are as follows:

Column	Description of item recorded
A	Counting each client from 300 back to 0, to keep track of the numbers
B	Created to assist the sorting of information, which included identifying duplicate entries
D	Work and Income client number
K	Interventions for clients- (clients did not participate in an intervention), this column was not used
N	Engagement Log - confirmation that the client was engaged with Case Manager
R	Add - was not deemed necessary to use
S	Min - clients that obtained employment from Employers that attended Project 300 Launch with Minister Wagner
T	Partner of Primary Client on a medical benefit obtaining employment
U	A Flexi-wage Subsidy or Industry Partnership utilised
X	Job count - when a client obtained a job, but job didn't work out and then obtained another job somewhere else. This column stopped being used as most participants remained in the first job
Y	TTW - Confirmation of clients that received assistance and in-work support

- *An aggregated record of client feedback regarding Project 300.*

As per the response provided by the Minister for Disability Issues, Hon Nicky Wagner to written parliamentary question 12291, participants in Project 300 gave informal positive feedback however there was no aggregate record of client feedback recorded. As such I am refusing this part of your request under section 18(e) of the Official Information Act as this information does not exist.

The principles and purposes of the Official Information Act 1982 under which you made your request are:

- to create greater openness and transparency about the plans, work and activities of the Government,
- to increase the ability of the public to participate in the making and administration of our laws and policies and
- to lead to greater accountability in the conduct of public affairs.

This Ministry fully supports those principles and purposes. The Ministry therefore intends to make the information contained in this letter and any attached documents available to the wider public after ten working days. The Ministry will do this by publishing this letter and attachments on the Ministry of Social Development's

website. Your personal details will be deleted and the Ministry will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response with us concerning Project 300, please feel free to contact OIA_Requests@msd.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or 0800 802 602.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ruth Bound', written in a cursive style.

Ruth Bound
Deputy Chief Executive, Service Delivery



The Ministry of Social Development includes Work and Income, MSD Housing Assessment, Senior Services, StudyLink and other service lines. The legislation administered by the Ministry of Social Development allows us to check the information that you give us. This may happen when you apply for assistance and at any time after that. The Privacy Act 1993 requires us to tell you why we collect the information and what we will do with it.

Why we collect information

The information you give us or your Contracted Service Provider¹ is collected under the authority of the legislation administered by the Ministry of Social Development and will be held by the Ministry of Social Development and/or your Contracted Service Provider.

The information is collected for the purposes of the legislation administered by the Ministry of Social Development including:

- granting benefits and other assistance under the Social Security Act 1964
- granting student loans and student allowances under the Education Act 1989
- delivering superannuation services under the New Zealand Superannuation and Retirement Income Act 2001 and the Veterans' Support Act 2014
- assessing eligibility for social housing and calculating income-related rents under the Housing Restructuring and Tenancy Matters Act 1992
- care and protection needs of children under the Children, Young Persons and their Families Act 1989
- providing support and services for you and your family in relation to employment, education and housing
- assessing whether you and/or your partner (if you have one) may be entitled to an overseas pension, benefit or allowance.

MSD may also use the information for statistical and research purposes, and for providing advice to Government.

The Ministry of Social Development and your Contracted Service Provider will exchange information about you in order to provide you with your correct financial assistance and other services. Your Contracted Service Provider may collect information from other agencies where that information is relevant to the services that the Contracted Service Provider is providing you.

You are not required to give the Ministry of Social Development or your Contracted Service Provider information, but if you do not give them, or us, all the information we ask for, your application for benefits and other assistance may be declined.

¹The term Contracted Service Providers has the meaning given by section 125A(1), Social Security Act 1964, and references to Contracted Service Provider in this privacy statement only apply where one has been assigned to you.

We may use information for social housing

Information you give us when you apply for assistance, and at any time after that, may also be used for social housing purposes² under the Housing Restructuring and Tenancy Matters Act 1992, including reviewing your eligibility for social housing or your income-related rent.

²Social housing is subsidised housing available to people in the greatest need of housing for the duration of their need. It is provided by Housing New Zealand and approved community housing providers.

We may contact health providers

The Ministry of Social Development or your Contracted Service Provider may contact health providers to check any health related information you give us.

We may compare the information you give us with information held by other agencies

The information you give us, or your Contracted Service Provider, may be compared with information held by other agencies such as Inland Revenue, the Ministry of Justice, New Zealand Defence Force, Department of Corrections, New Zealand Customs Service, Department of Internal Affairs, Accident Compensation Corporation, Housing New Zealand Corporation, Ministry of Health, and Immigration New Zealand. It may also be compared with social security information (for example, pension or benefit information) held by other governments (including Australia, the Netherlands and Malta).

We may share information with Inland Revenue

Under the Tax Administration Act 1994, if you have dependent children, the information you give us, or your Contracted Service Provider, may be shared with Inland Revenue for the purpose of administering Working for Families Tax Credits. Inland Revenue may also:

- use the information for the purposes of child support, student loans and taxation
- disclose it to the Ministry of Business, Innovation, and Employment, Statistics New Zealand, the Ministry of Justice, the Accident Compensation Corporation, and the Ministry of Education
- disclose your personal information to your partner.

We may give information to employers, childcare providers, service providers and social housing providers

The Ministry of Social Development or your Contracted Service Provider may:

- give employers information about you to find you employment and contact the employer to discuss the result of any job interview that you are referred to
- share information with childcare centres to administer your entitlement to childcare assistance
- give information about you to the Tertiary Education Commission, Workbridge, training providers, career services or other agencies that have a formal agreement to provide services on behalf of the Ministry of Social Development.
- share information about you with social housing providers (such as Housing New Zealand) to administer your housing-related assistance.

We may use your information to give you a better service

Other information that you give us or your Contracted Service Provider (for example, on your skills, aspirations, family circumstances) that is not required to assess your entitlement to a benefit may be used by us or your Contracted Service Provider to provide a better service to you.

You have the right to see your information and ask for it to be corrected

Under the Privacy Act 1993 you have the right to ask to see all information we, or your Contracted Service Provider, hold about you and to ask them, or us, to correct that information.

Declaration I have read (or had explained to me) and understood this Privacy Statement.

Client's name (print)

Client's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Partner's name (print)

Partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

OUTCOMES
 F/T Work
 P/T (1-14hrs) Work
 P/T (15-29hrs) Work
 Casual Work
 F/T Training
 P/T Training
 Susp RTW

Bnft
 Canc etc
 Susp RTW
 xfr NonB
 Inc Charge
 Stdnt All
 (did not canc, re) dnC/rtB

EMPLOYER ASSIST
 Subsidy
 Subsidy
 IP
 Placed in work
 Self Placement

Total
To Place
Total 300 Placed
Yet to contact
No Answer
Back on Benefit

No Answer
No Show
Other
All Good
At Risk
Total

All Good
 At Risk
 No Answer
 No Show
 Other

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z		Week 1 Contact
Sec	Sec	Service Centre	SWN	Name	Surname	Benefit	Status	Age	Gender	IntrVn	Outcome1	Outcome2	Eng Log	Status	Bnft Chg	Employer / Provider	add	Min	Prtnr	Sub	Work Broker	Start Date	Job Count	TTW	Reason	Comments	Date

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Employer	Casual work	Full time training	Full time work	Part time (1 to 14 hours per week) work	Part time (15 to 29 hours per week) work	Part time training	(blank)	Grand total
Grand total								

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