



19 FEB 2020

Dear [REDACTED]

On 28 November 2019, you emailed the Ministry of Social Development (the Ministry) requesting, under the Official Information Act 1982, the following information:

1. *An organisational structure chart with the names and positions of employees down to tier 5 (tier 1 being the Chief Executive (CE)) as at 30 June 2019.*
2. *An ethnicity and age breakdown for the above information at an aggregate level, but where possible broken down by tiers as at 30 June 2019.*
3. *A list of regular internal governance meetings that the Senior leadership team attends and a list of who regularly attends those meetings.*
4. *A copy of the CEO's diary/calendar from 1 June to 30 June 2019.*
5. *The last 5 memos/reports provided to the CE.*

On 4 December 2019, you were contacted to clarify your first point. You indicated that you were interested in knowing what managers report to the Chief Executive, who reports to those managers, and so forth. You also indicated that you were not interested in information regarding Executive Assistants (EAs), Personal Assistants (PAs), advisors or administrators.

For the sake of clarity, your questions are responded to in order.

1. *An organisational structure chart with the names and positions of employees down to tier 5 (tier 1 being the CE) as at 30 June 2019.*

Please find on page 5-14 of this response, **Attachment One**, an organisational structure chart with the names and positions of employees down to tier 5. Please note that there have been staffing changes since 30 June 2019. Some of the people named in the roles may also have been acting in those positions as at 30 June 2019. You will also note that the names of individuals under Reporting Line 3 are withheld under section 9(2)(a) of the Act in order to protect the privacy of natural persons. The need to protect the privacy of these individuals outweighs any public interest in this information.

2. *An ethnicity and age breakdown for the above information at an aggregate level, but where possible broken down by tiers as at 30 June 2019.*

Please find on page 15 of this response, **Attachment Two**, a table which shows an ethnicity and age breakdown of Ministry of Social Development employees, broken down by tiers, as at 30 June 2019.

3. *A list of regular internal governance meetings that the Senior leadership team attends and a list of who regularly attends those meetings.*

Governance provides a decision-making framework that ensures the right decisions are made about the right things, at the right time, at the right level of the organisation. Such decision making provides the necessary consideration, assurance and appropriate processes to deliver the Ministry's strategic priorities and objectives.

The following four regular internal governance committees support the Chief Executive and Leadership Team on strategic Ministry-wide matters, identifying emerging issues and helping to manage the interdependencies of the Ministry's organisational structure.

The following information was current as at 1 November 2019.

- o **The Leadership Team (LT)**

Chair: Debbie Power, Chief Executive of the Ministry of Social Development.

Members

- Nic Blakeley, Deputy Chief Executive Strategy & Insights
- Michelle Bly, Director of the Office of the Chief Executive
- Stephen Crombie, Deputy Chief Executive, People & Capability
- Marama Edwards, Deputy Chief Executive Māori, Communities & Partnerships
- Nadine Kilmister, Deputy Chief Executive, Organisational Assurance & Communications
- Simon MacPherson, Deputy Chief Executive, Policy
- Viv Rickard, Deputy Chief Executive, Service Delivery

- o **The Investment Committee**

Chair: Deputy Chief Executive, Strategy & Insights, Nic Blakeley

Deputy Chair: Deputy Chief Executive, Māori, Communities and Partnerships, Marama Edwards

Members

- General Manager Youth, Juanita Te Kani
- Chief Financial Officer, Ranjit Singh
- General Manager, Service and Contracts Management, Kelvin Moffatt
- Associate Deputy Chief Executive, Strategy and Shared Services, Bruce Simpson
- General Manager Policy, Julia Bergman
- General Manager Organisational Planning, Performance and Governance, Rachel Sutherland
- Group General Manager, Client Service Delivery, Kay Read

o **The Organisational Health Committee**

Chair: Deputy Chief Executive, Organisation Assurance & Communications, Nadine Kilmister

Deputy Chair: Group General Manager People, Penny Rounthwaite

Members

- General Manager Partnerships & Programmes, Manaia King
- Chief Information Officer, David Habershon
- Chief Legal Advisor, Rupert Ablett-Hampson
- General Manager Information, Pennie Pearce
- General Manager Policy, Justine Cornwall
- Director, Strategic Issues & Investment, Peter Alsop
- Group General Manager, Client Service Support, George Van Ooyen
- Director Office of the Chief Executive, Michelle Bly

o **The Transformation Committee**

Chair: Deputy Chief Executive, Service Delivery, Viv Rickard

Deputy Chair: Deputy Chief Executive, People and Capability, Stephen Crombie

Members

- General Manager Policy, Fiona Carter-Giddings
- Deputy Chief Executive, Policy, Simon MacPherson
- Programme Director, Serena Curtis-Lemuelu
- Chief Technology Officer, Anurag Madan
- General Manager Insights MSD, Rob Hodgson
- Group General Manager, Employment, Jayne Russell
- Associate Deputy Chief Executive, People and Capability, Merv Dacre
- Director HR Strategy Development, Robyn Reilly
- Group General Manager, Client Experience and Service Design, Matt McLay
- General Manager, Strategy and Change, Jo Cunningham

Senior officials from across the Ministry regularly attend these meetings to discuss a range of relevant topics being considered.

4. *A copy of the CEO's diary/calendar from 1 June to 30 June 2019.*

Please find on page 16-21 of this response, **Attachment Three**. This is a copy of the Ministry of Social Development Chief Executive's diary for 1-30 June 2019. Please note that some of the CE's personal information is withheld under section 9(2)(a) of the Act in order to protect the privacy of natural persons. The need to protect the privacy of these individuals outweighs any public interest in this information.

5. *The last 5 memos/reports provided to the CE.*

At the time of your request, the last five memos/reports which were provided to the Chief Executive came from an email that is sent each afternoon to the CE. The regular email consists of Ministry reports sent to the relevant portfolio Ministers that day. The reports provided are as follows:

- *Aide Memoire: Circability Celebrate Together – Kanhoi Kitea*
- *Aide Memoire: All of Government Employee Disabled Network Afternoon Tea*
- *Report: Commissioning of sexual violence service from F2021*
- *Briefing report on the Flexible Funding Package*
- *Report: Proposed addition to your 2020 Legislation Programme*

The principles and purposes of the Official Information Act 1982 under which you made your request are:

- to create greater openness and transparency about the plans, work and activities of the Government,
- to increase the ability of the public to participate in the making and administration of our laws and policies and
- to lead to greater accountability in the conduct of public affairs.

This Ministry fully supports those principles and purposes. The Ministry therefore intends to make the information contained in this letter and any attached documents available to the wider public. The Ministry will do this by publishing this letter and attachments on the Ministry of Social Development's website. Your personal details will be deleted and the Ministry will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response with us, please feel free to contact [OIA\\_Requests@msd.govt.nz](mailto:OIA_Requests@msd.govt.nz).

If you are not satisfied with this response in relation to the Ministry's Organisation Structure Chart and Governance Committees, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or 0800 802 602.

Yours sincerely



Michelle Bly  
**Director, Office of the Chief Executive**

**Document One: Organisational Structure Chart for the Ministry of Social Development as at 30 June 2019.**

<b>Reporting Line 2 (as at 30 June 2019)</b>			
<b>Reporting to</b>	<b>Position title</b>	<b>Surname</b>	<b>First name</b>
Chief Executive	Deputy Chief Executive Insights and Investment	Blakeley	Nicholas
	Deputy Chief Executive Corporate Solutions	Crombie	Stephen
	Director Office of the Chief Executive	Kilmister	Nadine
	Deputy Chief Executive People Culture and Strategy	Lawton	Andrea
	Deputy Chief Executive Policy	MacPherson	Simon
	Deputy Chief Executive Service Delivery	Rickard	Viv

<b>Reporting Line 3 (as at 30 June 2019)</b>			
<b>Reporting to</b>	<b>Position title</b>	<b>Surname</b>	<b>First name</b>
Deputy Chief Executive Corporate Solutions	Chief Legal Advisor	Ablett-Hampson	Rupert
	General Manager Historic Claims	Clement	Delwyn
	General Manager Property and Facilities	Crouch	Vaughan
	Associate Deputy Chief Executive Corporate Solutions	Dacre	Mervyn
	General Manager Social Services Accreditation	Fisk	Barry
	General Manager Risk and Assurance	Green	Janet
	Chief Information Officer	Habershon	David
	Programme Director Te Pae Tawhiti	Hill	Craig
	Chief Advisor	Hrstich-Meyer	Linda
	General Manager Information	Pearce	Penelope
	General Manager Human Resources	Rounthwaite	Penelope
	Associate Deputy Chief Executive Strategy and Shared Services	Simpson	Bruce
	Chief Financial Officer	Singh	Ranjit
	General Manager Health Safety and Security	Stenhouse	Pauline
	Deputy Chief Executive Policy	General Manager	Carter-Giddings

	Employment and Income Support		
	General Manager Seniors and International Policy	Cornwall	Justine
	Manager Deputy Chief Executive Office	Manning	Stephen
	General Manager Community and Families Policy	Poskitt	James
	General Manager Policy	Preston	Sandra
Deputy Chief Executive Insights and Investment	Director Strategic Issues and Investment	Alsop	Peter
	General Manager Insights MSD	Hodgson	Robert
	Head of Actuarial	Judd	Eric
	Chief Economist	Maloney	Tim
Deputy Chief Executive People Culture and Strategy	General Manager Ministerial and Executive Services	Brunt	Elisabeth
	Director Change Management	Deuchars	Leigh
	Group General Manager Communications and Engagement	Mexted	Helen
	Director People Culture and Inclusion	Poulsen	Kirsten
	Director Enterprise Portfolio Management Office	Slater	Beverley
	General Manager Organisational Planning Performance and Governance	Sutherland	Rachel
Deputy Chief Executive Service Delivery	Programme Director Better Every Day	Dickinson	Dwina
	Group General Manager Community Partnerships and Programmes	Edwards	Marama
	Associate Deputy Chief Executive Service Delivery	Jones	Elizabeth

	Director Deputy Chief Executive's Office	Nichols	Jesse
	Group General Manager Client Service Delivery	Read	Kay
	Group General Manager Client Experience and Service Design	Russell	Jayne
	Group General Manager Client Service Support	Van Ooyen	George

<b>Reporting Line 4 (as at 30 June 2019)</b>	
<b>Reporting to</b>	<b>Position title</b>
Associate Deputy Chief Executive Corporate Solutions	Director Shared Services
Associate Deputy Chief Executive Service Delivery	Head of Project Delivery
	General Manager Strategy and Change
	Director of Channel and Service Strategy
	Director of Portfolio Management Office
Associate Deputy Chief Executive Strategy and Shared Services	Manager Strategic Finance
Chief Financial Officer	Director Finance Corporate Solutions
	Manager Financial Operations
	Manager Forecasting and Costing
	Director Finance
	Manager Procurement Practice
	Manager Finance Information and Systems
	Manager Financial Accounting
Chief Information Officer	Business Relationship Manager
	Chief Technology Officer
Chief Legal Advisor	Team Manager Legal Services
	Team Manager Legal Services
	Team Manager Legal Services
	Team Manager Legal Services
	Team Manager Legal Services
Director Deputy Chief Executive's Office	Team Manager Issue Resolution
	National Manager Emergency Management
	Manager Strategic Analysis
Director People Culture and Inclusion	Manager People Culture and Inclusion

General Manager Community and Families Policy	Policy Manager
	Director Office for Disability Issues
	Demonstration Director Enabling Good Lives
	Policy Manager
	Policy Manager
General Manager Employment and Income Support	Policy Manager
	Policy Manager
General Manager Health Safety and Security	Manager Health Safety and Security Technical Advisory
	Manager Health Safety and Security Operations
	Manager Health Safety and Security Strategy and Risk
General Manager Historic Claims	Manager Information Coordination and Administration
	Manager Claimant Support and Assessment
General Manager Human Resources	HR Director Business Partnership
	Director Employee Relations
	Director HR Operations
	HR Programme Manager
	Director Learning and Capability Strategy
General Manager Information	Director Employee Relations
	Manager Information Security
	Manager Information Management
	Manager Information Privacy and Sharing
General Manager Insights MSD	Manager Client and Business Intelligence
	Manager Reporting
	Manager Data Management and Information Delivery
	Manager Research and Evaluation
General Manager Ministerial & Executive Services	Manager Complaints Management Insights and Improvement
	Manager Private Secretaries and Correspondence
General Manager Organisational Planning Performance and Governance	Manager Strategy and Performance
	Manager Strategy and Performance
General Manager Property and Facilities	Manager Property Planning and Development Oranga Tamariki
	Manager National Office Facilities
	Manager Property Operations
	Manager Property Development Service Delivery



	Manager Property Strategy and Planning
General Manager Risk and Assurance	Manager Organisational Security Intelligence
	Manager Assurance Services
	Manager Workplace Integrity
General Manager Seniors and International Policy	Policy Manager
	Policy Manager
	Policy Manager
	Director Office for Seniors
General Manager Social Services Accreditation	Manager MSD Approvals
	Operations Manager Social Services Accreditation
	Programme Manager
	Manager MSD Approvals
Group General Manager Client Experience and Service Design	Manager MSD Approvals
	Director of Service Design and Development
	Director of Service Design and Development
	National Manager Operational Policy and Practice
	Director Alignment
	Head of Client and Channel Experience
	Director of Service Design and Development
Group General Manager Client Service Delivery	Manager Trial Design and Evaluation
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	General Manager Contact Centre and Digital Services
	Regional Commissioner for Social Development Auckland
	Senior Regional Recovery Officer
	General Manager Housing
	Regional Commissioner for Social Development
Director Industry Partnerships	

	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Regional Commissioner for Social Development
	Manager Client Service Delivery Support
Group General Manager Client Service Support	General Manager Client Service Quality
	General Manager Systems and Channel Support
	General Manager Planning and Analysis
	General Manager Centralised Services
	Manager Client Service Support
	General Manager Integrity and Debt
	General Manager Business Process Management
Group General Manager Community Partnerships and Programmes	Director Community Partnerships and Programmes
	Programme Director
	General Manager Safe Strong Families and Communities
	General Manager Partnerships and Programmes
	General Manager Service and Contracts Management
	General Manager Ministry of Youth Development
Group General Manager Communications and Engagement	General Manager Client and Internal Communications
	Manager Public Affairs
	Manager Corporate Affairs
Programme Director Better Every Day	Service Manager Centralised Services
	Service Manager Contact Centre Services
	Service Centre Manager

<b>Reporting Line 5 (as at 30 June 2019)</b>	
<b>Reporting to</b>	<b>Position title</b>
Chief Technology Officer	Manager Change Realisation
	Manager Digital Software Products
	Service Delivery Manager
	Service Delivery Manager
	IT Testing Services Manager
	Manager IT Customer Services
	Manager Core Software Products
	Manager Infrastructure Products

	Manager IT Performance and Risk
Director Employee Relations	Manager HR Consultancy
Director Finance	Finance Manager Service Delivery
	Finance Manager Service Delivery
Director HR Operations	Manager Human Resources Information Systems Applications and Payroll
	HR Reporting and Analysis Manager
	Manager Recruitment
	HR Business Advisory Manager
Director Learning and Capability Strategy	Manager Learning and Capability Development
General Manager Business Process Management	Team Manager Process Improvement
	Team Manager Process Improvement
	Team Manager Process Improvement
	Team Manager Process Improvement
General Manager Centralised Services	Team Leader Assurance
	Manager Centralised Services
	Manager Workforce Management Planning and Analysis
	Manager Centralised Services
	Manager Centralised Services
	Manager Centralised Services
	Manager Centralised Services
	Team Leader Quality
General Manager Client and Internal Communications	Manager Digital Content
	Manager Campaigns
	Manager Change Communciations
General Manager Client Service Quality	Team Manager Helpline
	Manager Report Writing
	Team Leader Assurance
	Manager Report Writing
General Manager Contact Centre and Digital Services	Manager Contact Centre Services
	Manager Contact Centre Services
	Manager Contact Centre Services
	Manager Contact Centre Services
	Manager Workforce Management Planning and Analysis
	Manager Contact Centre Services
	Manager Contact Centre Services
	Manager Contact Centre Services
Manager Contact Centre Services	
General Manager Integrity and Debt	National Manager Collections

	National Manager Fraud Services
	National Manager Integrity Intervention Centre
General Manager Ministry of Youth Development	Manager Partnerships
	Manager Youth Development
General Manager Partnerships and Programmes	Manager Partnering with Iwi and Maori
	Director Maori and Pacific
General Manager Planning and Analysis	Manager Planning and Analysis
	Manager Planning and Analysis
	Manager Planning and Analysis
General Manager Safe Strong Families and Communities	Manager Partnerships and Services
	Manager Community Partnerships and Programmes
	Manager Operational Policy and Planning
	Programme Manager
	Manager Family and Community Services
General Manager Service and Contracts Management	Programme Manager
	National Manager Contracts
General Manager Systems and Channel Support	
	Portfolio and Capability Manager
Head of Client and Channel Experience	
	Manager Client Service Prioritisation
Head of Project Delivery	Portfolio Manager
	Manager Business Analysis
Manager Claimant Support and Assessment	Team Leader Claimant Support
	Team Leader Claims Assessment
Manager Client and Business Intelligence	Team Manager Client and Business Intelligence
Manager Client Service Delivery Support	
	National Manager Youth Services
Manager Data Management and Information Delivery	Team Manager Data Management and Information Delivery
	Team Manager Data Management and Information Delivery
	Team Manager Data Management and Information Delivery
	Team Manager Data Management and Information Delivery
Manager Financial Accounting	Team Leader Crown Revenue and Reconciliation
	Team Leader Crown Revenue and Reconciliation
Manager Financial Operations	Team Manager
	Team Manager

	Team Manager
Manager Information Coordination and Administration	Team Leader Administration
	Team Leader Information Coordination
Manager MSD Approvals	Team Leader Social Services Accreditation
	Team Leader Social Services Accreditation
Manager Organisational Security Intelligence	Principal Intelligence Analyst
Manager Procurement Practice	Manager Business Improvement and Support
Manager Property Development Service Delivery	Tranche Manager
	Tranche Manager
Manager Reporting	Team Manager Reporting
	Team Manager Reporting
Manager Research and Evaluation	Team Manager Research and Evaluation
	Team Manager Research and Evaluation
National Manager Fraud Services	Manager Fraud Intervention Services
Programme Director	Project Manager
Regional Commissioner for Social Development	Canterbury Earthquake Service Manager
	Regional Director
	Regional Labour Market Manager
	Service Centre Manager
	Regional Contracts Manager
	Service Centre Manager
	Regional Contracts Manager
	Regional Director
	Regional Labour Market Manager
	Service Centre Manager
	Regional Contracts Manager
	Regional Labour Market Manager
	Service Centre Manager
	Regional Director
	Service Centre Manager
	Regional Director
	Assistant Service Centre Manager
	Regional Labour Market Manager
	Regional Contracts Manager
	Regional Contracts Manager
Service Centre Manager	
Regional Labour Market Manager	
Regional Labour Market Manager	

	Regional Director
	Regional Contracts Manager
	Regional Contracts Manager
	Service Centre Manager
	Regional Director
	Regional Director
	Regional Director
	Regional Labour Market Manager
	Regional Labour Market Manager
	Regional Director
	Regional Contracts Manager
	Service Centre Manager
	Regional Contracts Manager
	Regional Labour Market Manager
	Regional Director
	Regional Labour Market Manager
	Service Centre Manager
Regional Commissioner for Social Development Auckland	Senior Contracts Manager
	Regional Director Auckland South
	Regional Director Auckland North and West
	Regional Commissioner Lead Advisor
	Manager Regional Business Support
	Regional Labour Market Manager
	Manager Regional Business Support
	Regional Director Auckland East and Central

**Notes:**

- The positions people are in reflect the position they occupied as at 30 June 2019 (not their nominal position if they were seconded).
- The information includes permanent and fixed-term employees, contractors, and people seconded from another agency.
- The information excludes casual staff members, Committee fee members and staff on parental leave or leave without pay.
- Staff and specialist positions where they had no "people leadership/management" responsibilities have been excluded from this information. i.e. Executive Assistants, Deputy Chief Executive or General Manager Advisors, Lead Advisors, Principal Advisors etc.
- Because of the different size of different groups you will see that similar "roles", e.g. General Managers, might be dispersed across the tiers as some report to Deputy Chief Executives, and some report to Group General Managers who report to Deputy Chief Executives.

**Attachment Two- Ethnicity and age breakdown of Ministry of Social Development tier 2-5 employees, broken down by tiers as at 30 June 2019.**

	Ethnic Groups						Age Groups					
	Māori	Pacific	Asian	MELAA	Other Ethnic Group	European	<20	20<30	30<40	40<50	50<60	>=60
Level 2	20%	0%	0%	0%	0%	80%	0.0%	0.0%	0.0%	50.0%	50.0%	0.0%
Level 3	6%	3%	3%	0%	0%	90%	0.0%	0.0%	2.8%	38.9%	41.7%	16.7%
Level 4	21%	4%	6%	0%	1%	88%	0.0%	1.8%	15.8%	31.6%	35.1%	15.8%
Level 5	27%	8%	2%	1%	0%	76%	0.0%	2.1%	12.8%	33.3%	33.3%	18.4%
Total Tier 2-5 Staff	23%	5%	3%	0%	0%	82%	0.0%	1.7%	12.5%	33.7%	35.4%	16.8%
Total MSD Staff (Permanent and Fixed term staff)	23.5%	16.3%	14.0%	1.3%	0.7%	61.0%	0.3%	18.6%	21.9%	22.1%	25.0%	12.2%

**Notes:**

- The ethnic group metrics cover the number of employees who identify themselves as having a certain ethnicity. They are calculated by taking the number of people who identify themselves as being in the ethnic group divided by the number of people who have provided an ethnicity.
- Some staff members may identify with more than one ethnicity. Therefore, the total percentage does not add to 100%.
- MELAA stands for Middle Eastern, Latin American and African.

### Attachment Three

Diary Summary: Ministry of Social Development Chief Executive  
1 – 30 June 2019

*Note: All meeting locations are at MSD National Office unless otherwise stated*

Date	Scheduled Time	Meeting	Location	With
4/06/19	9:00 – 10:00	LT Pre-meet		MSD Officials
	10:00 – 13:00	LT Monthly		MSD Officials
	14:00 – 15:00	Weekly Meeting with Minister Sepuloni - Officials	Parliament	Minister's Office & MSD Officials
	15:30 – 16:00	DCE Rem		MSD Group GM People & Principal HR Business Partner
	16:00 – 17:00	Housing workshop with NBACG		MSD Officials and NBACG members
5/06/19	9:00 – 9:45	Risk and Audit Committee		Committee members & Director OCE
	10:00 – 10:30	Estimates Questions Responses		MSD Officials
	10:35 – 11:00	Farewell morning tea for staff member		Various
	11:30 – 12:00	Meeting with NZCCSS		Executive Officer, NZCCSS
	12:15 – 12:30	Pre-brief before BED visit		Associate DCE Service Delivery & Director BED
	12:30 – 13:00	Weekly catch up		Director OCE
	14:30 – 15:00	Diary meeting		Office of the Chief Executive
	15:00 – 15:30	CEDGI		Director ODI & OCE Advisor



	15:30 - 16:00	Meeting with CAB		CE & DCE, CAB
6/06/2019	12:30 - 14:30	SWRB Event		MSD Officials & Various
	14:30 - 15:00	Meeting with PSA		PSA & MSD Officials
	15:30 - 16:30	LT pre-meet ahead of Estimates Examination Select Committee Hearing		MSD Officials
	16:00 - 17:00	Catch up with OCE, MaES and Private Secretaries		Various
7/06/2019	8:30 - 9:00	Pre-meet before Housing meeting		DCE Service Delivery & DCE Policy
	9:00 - 10:30	Housing Meeting		MSD, HUD, and DPMC Officials
	10:30 - 11:00	Sign out Estimates questions		OCE Advisor
	10:45 - 11:15	Recall discussion		Managing Principal - Ministerial Services, SSC
	11:30 - 12:00	Register access		Senior Advisor Planning and Analysis
10/06/2019	9:00 - 10:00	LT Pre-meet		MSD Officials
11/06/2019	8:15 - 9:00	Welfare Overhaul		MSD Officials
	9:30 - 13:00	LT Weekly		MSD Officials
	14:00 - 14:30	Te Hiku meeting		Te Hiku, Treasury, & MSD Officials
	14:30 - 15:00	Pre-SCWG meeting - Te Hiku Accord		Te Hiku & MSD Officials
	15:00 - 16:30	Te Hiku Working Group		Various Officials
	16:45 - 17:00	SWB		Advisor OCE
12/06/2019	8:00 - 8:30	Pre-meet before Royal Commission of Inquiry into the Attack on Christchurch Mosques		MSD Officials
	8:30 - 8:45	Pre-brief before Parihaka - Te Huanga o		MSD Officials

		Rongo: Te Hui Tuatahi (Taranaki)		
	9:30 - 10:15	Royal Commission of Inquiry into the Attack on the Christchurch Mosques		Chair and Member, Royal Commission
	10:30 - 11:00	Housing Pre-meet		MSD Officials
	11:30 - 13:30	LT Pre-meet before Estimates Examination Select Committee Hearing		MSD Officials
	14:00 - 15:00	Te Hiku / HUD / MSD		Te Hiku, HUD, MSD, TPK Officials
	15:00 - 16:00	Housing meeting		MSD, HUD, DPMC and SSC Officials
	16:00 - 17:00	MRG meeting		MRG & MSD Officials
	17:30 - 19:00	Parliamentary Celebration (end of Ramadan)	Banquet Hall, Parliament	Various
13/06/2019	9:00 - 17:00	State Services Leadership Team Retreat	Ohariu Farm	SSLT
	17:30 - 19:00	Farewell event for Secretary to the Treasury	Banquet Hall, Parliament	Various
17/06/2019	7:30 - 8:00	Catch up		Assistant State Services Commissioner, SSC
	8:00 - 8:30	Pre-brief before CDHB meeting		MSD and DPMC Officials
	8:30 - 9:30	LT Pre-meet		MSD Officials
	10:00 - 10:45	Weekly Meeting with Minister Sepuloni - Officials	Parliament	Minister's Office & MSD Officials
	10:45 - 11:30	Weekly Meeting with Minister Sepuloni - Strategic Priorities	Parliament	Minister's Office, MSD & DPMC Officials
	12:00 - 14:00	LT Pre-meet before Estimates Examination Select Committee Hearing		MSD Officials
	14:00 - 15:00	Employment Opportunities Discussion		MSD & MBIE Officials
	15:30 - 16:00	Pre-brief before OCC Quarterly meeting		MSD Officials
18/06/2019	8:00 - 9:00	CDHB Meeting	CDHB offices,	CDHB & MSD

			Oxford Terrace, Christchurch	Officials, Minister Woods, Christchurch Mayor
	14:15 - 15:00	IR/MSD Exec Meeting		IR & MSD Officials
	15:00 - 15:30	Meeting prior to SWB tomorrow	Parliament	Minister's Office
	16:00 - 17:00	PCSLT connecting with LT		MSD Officials
19/06/2019	8:00 - 9:00	SWB	State Services Commission	Various
	9:00 - 10:00	JVB	State Services Commission	Various
	10:30 - 10:45	Heartbeat & Youth Hub Accelerator		GM Information
	11:00 - 12:30	LT Weekly		MSD Officials
	12:45 - 13:00	Speaking at SDLT		MSD Officials
	14:00 - 14:30	CE Briefing		MSD Officials
	14:30 - 15:00	Catch up		CE Oranga Tamariki
	15:00 - 15:30	Diary meeting		Office of the Chief Executive
	16:00 - 17:00	Monthly meeting		DCE People Culture and Strategy
	17:00 - 17:45	Monthly meeting		DCE Service Delivery
	18:00 - 20:30	Farewell dinner for Secretary to the Treasury	Dockside Restaurant, Wellington	Various
20/06/2019	8:15 - 9:00	CEs ER Forum	DPMC	Various Officials
	9:00 - 10:00	DPMC CEs Fortnightly meeting	DPMC	Various Officials
	11:30 - 12:00	OCC Quarterly Meeting		Children's Commissioner & MSD Officials
	12:15 - 13:00	Independent Oversight		Executive Director, Arai Te Uru Whare Hauora & MSD Officials

	14:00 – 14:30	Weekly catch up		Director OCE
	14:30 – 15:00	HR Meeting		MSD Officials
	15:30 – 16:00	LT Meeting		MSD Officials
	17:00 – 17:30	Risks Discussion		MSD Officials
24/06/2019	7:30 – 8:30	Public Service Leaders Summit - SSLT session		Various Officials
	8:30 – 9:30	LT Pre-meet		MSD Officials
	10:00 – 10:45	Weekly Meeting with Minister Sepuloni - Officials	Parliament	Minister's Office & MSD Officials
	10:45 – 11:30	Weekly Meeting with Minister Sepuloni - Strategic Priorities	Parliament	Minister's Office, MSD & DPMC Officials
	12:00 – 12:30	Client decision		MSD Officials
	12:30 – 13:00	Pre-meet before Joint Housing Minister's meeting		MSD Officials
	14:30 – 15:00	Diary meeting		Office of the Chief Executive
	15:00 – 15:30	Bilat meeting #2		MSD Officials
	16:30 – 17:15	Te Pai Tawhiti update	DIA	DIA & MSD Officials
	17:00 – 19:00	NZ Youth Awards Ceremony	Parliament	Various
25/06/2019	9:30 – 13:00	Leadership Team Weekly		MSD Officials
	15:00 – 15:30	Draft assessment report		MSD Officials & Deloitte
26/06/2019	8:30 – 9:00	Housing meeting		DCE Service Delivery & DCE Policy
	10:30 – 11:00	Kiosks Discussion		MSD Officials
	11:30 – 12:30	Monthly meeting		DCE Insights
	12:30 – 13:00	Acting arrangements		DCE Insights & GM Insights
	13:00 – 13:15	Te Pae Tata presentation		OCE
	15:00 – 16:15	State Sector Reform : designing a Public Service	Victoria University	Various
	16:30 – 17:00	Weekly catch up		Director OCE

27/06/2019	9:15 – 9:45	Catch up		CE ACC
	10:30 – 11:30	Regional workshop	St Andrews Conference Centre	Various Officials
	12:30 – 15:00	DDG Compliance and Governance		MPI Officials
	16:00 – 18:00	Launch: Te Pae Tata		Various
	18:00 – 20:00	Dinner		MSD Officials
28/06/2019	9:30 – 11:00	Officials Priorities Committee	SSC	Various Officials