



15 SEP 2020

Dear

On 11 August 2020, you emailed the Ministry of Social Development (the Ministry) requesting, under the Official Information Act 1982 (the Act), the following information regarding certain statements made in an Official Information Act response sent to you on 10 June 2020:

1. *Regarding the statement: "The Minister for Youth intended to reappoint all nine current members of the Partnership Fund Board for a short term": May I ask if the Minister confirm how long she would appoint the current members?*
2. *Regarding the statement: "This process and the work of the Partnership Fund Board is on hold however, due to the effects of COVID-19": Given we are already in Level 1 now, have they had any more meetings?*
3. *Regarding the statement: "For the period 1 April 2019 to 31 March 2020, the Board met three times": May I kindly request the full meeting minutes of these 3 meetings and full meeting minutes of any further meetings they had after 31 March 2020.*

On 13 August 2020, you were advised that the first part of your request has been transferred to Hon Peeni Henare, Minister for Youth.

For the sake of clarity, I will respond to your questions in turn:

2. *Regarding the statement: "This process and the work of the Partnership Fund Board is on hold however, due to the effects of COVID-19": Given we are already in Level 1 now, have they had any more meetings?*

The Partnership Fund Board held a video online meeting on 12 August 2020.

3. *Regarding the statement: "For the period 1 April 2019 to 31 March 2020, the Board met three times": May I kindly request the full meeting minutes of these 3 meetings and full meeting minutes of any further meetings they had after 31 March 2020.*

The Partnership Fund Board met on 25 July 2019, 11 November 2019 and 20 February 2020. In addition, as advised above, the Board held an online meeting on 12 August 2020.

Please find the minutes of the meetings held on 25 July 2019 and 11 November 2019 attached. The meeting minutes regarding the 20 February 2020 and 12 August 2020 meetings have not been finalised. They are in draft stage and have not yet been approved by the Partnership Fund Board. The Ministry will provide you with these minutes in approximately four weeks' time, but no later than 30 October 2020, once they have been approved in the next Partnership Fund Board meeting.

Regarding the documents released, you will note that the names of some individuals are withheld under section 9(2)(a) of the Act in order to protect the privacy of natural persons. The need to protect the privacy of these individuals outweighs any public interest in this information.

Some information is withheld under section 9(2)(j) of the Act to enable the Ministry to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). The greater public interest is in ensuring that government agencies can continue to negotiate without prejudice.

The principles and purposes of the Official Information Act 1982 under which you made your request are:

- to create greater openness and transparency about the plans, work and activities of the Government
- to increase the ability of the public to participate in the making and administration of our laws and policies
- to lead to greater accountability in the conduct of public affairs.

This Ministry fully supports those principles and purposes. The Ministry therefore intends to make the information contained in this letter and any attached documents available to the wider public. The Ministry will do this by publishing this letter and attachments on the Ministry of Social Development's website. Your personal details will be deleted and the Ministry will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response with us, please feel free to contact [OIA\\_Requests@msd.govt.nz](mailto:OIA_Requests@msd.govt.nz).

If you are not satisfied with this response regarding the Partnership Fund Board meetings in 2019 and 2020, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or 0800 802 602.

Yours sincerely



Juanita Te Kani  
**General Manager, Youth  
Māori, Communities and Partnerships**

## Partnership Fund Board Meeting

### Minutes

<b>Date</b>	Thursday 25 July 2019
<b>Time</b>	9.00am-3.43pm
<b>Venue</b>	Room 6.03, Level 6, 89 The Terrace, Wellington
<b>Attendees</b>	
<b>Board</b>	Shana Malio (Chair), Duncan Matthews (Deputy Chair) Bilal Nasier, Paige Sullivan, Rachel Hopkins, Terry Shubkin
<b>MYD</b>	Dibs Patel (Acting GM) § 9(2)(a) and § 9(2)(a) (for part of meeting)
<b>Secretariat (MYD)</b>	§ 9(2)(a)
<b>External</b>	§ 9(2)(a), Private Secretary (Youth)
<b>Apologies</b>	Ezekiel Rauī, Stevie Davis-Tana, Kii Small, Juanita Te Kani (GM, MYD), § 9(2)(a) (Manager Partnerships, MYD)

#### 1. Welcome

The meeting was opened with a karakia.  
The Chair welcomed members to the meeting.

#### 2. Apologies/Ngā Whakapāha

Apologies were noted from Ezekiel Rauī, Stevie Davis-Tana, Kii Small, Juanita Te Kani and § 9(2)(a).

#### 3. Housekeeping

Health and safety procedures were noted.

#### 4. Updates from the Board

Board members provided updates on recent activities and initiatives they have engaged with, including:

- Bilal: § 9(2)(a)
- Rachel: preparing for the NZ Diversity Awards. Two independent judges visited the 37 finalists. Awards gala dinner will be held on 28 August.
- Paige: § 9(2)(a)  
Youth Voice Canterbury is looking to recruit a new paid employee.
- Terry: Enterprise in Action weekend had 80 young people participating. 8 students selected to travel to Chile in October, 8 students selected to travel to Brazil in December. A group of young people recently returned from Argentina. § 9(2)(a)
- Shana: is now working part time at Great Potentials Foundation. Took a group of 15 young people to Space School (NASA).
- Duncan: § 9(2)(a)

Duncan Matthews joined the meeting at 9.28am.

#### 5. Declarations of Interest/Rehita whāwhāki whaipānga

No interests were declared.



## 6. Minutes of the last meeting/Meneti o te hui whakamutunga

Resolution: that the minutes of meeting dated 2 May 2019 be accepted as a true and accurate record.

Moved: Rachel Hopkins

Seconded: Terry Shubkin

Updates on action points from last meeting:

- Third Culture Minds: MYD RRM has been in contact with the organisation and offer of support was given.
- Dine Academy Trust: s 9(2)(j) [redacted] have agreed to a partnership with MYD and Dine Academy and have approved s 9(2)(j) [redacted]. Have not received any formal communication from s 9(2)(j) [redacted] regarding withdrawal of support for Dine programmes. Dine Academy have an application with s 9(2)(j) [redacted] to support a new partnership with s 9(2)(j) [redacted]. Plans for a regional pilot in either Northland or Tairāwhiti have stalled but Dine Academy have made some positive connections and plans to run a pilot in Palmerston North.

Action Point	Lead
MYD to connect Dine Academy Trust to s 9(2)(j) [redacted]	s 9(2)(a) [redacted]
MYD to connect Dine Academy Trust to s 9(2)(j) [redacted] s 9(2)(a) [redacted]	s 9(2)(a) [redacted]
MYD and Board Chair to draft communication to s 9(2)(j) [redacted]	s 9(2)(a) [redacted] /Shana

s 9(2)(a) [redacted] joined the meeting at 9.39am.

## 7. Board Operational Budget F19

MYD updated Board on the operational budget for the financial year (1 July 2018 to 30 June 2019). Overspend in Board fees reflects the Board member additional time commitments.

## 8. Budget, Forecast and Proposed Investment

MYD updated Board on F20 Budget and provided an updated on the 3.75% Cost Pressure Increase funding, which has been applied to all MYD and Partnership Fund F20 contracts.

s 9(2)(a) [redacted] joined the meeting at 10.00am.

s 9(2)(a) [redacted], s 9(2)(a) [redacted] and s 9(2)(a) [redacted] left the meeting at 10.30am.

s 9(2)(a) [redacted] joined the meeting at 11.50am.

s 9(2)(a) [redacted] joined the meeting at 12.10pm.

## 9. Consideration of Partnership proposals

The Board considered two funding proposals:

Organisation	Programme	Status	Amount	Voting decision
Te Rūnanga o Ngāi Tahu	Ruia Collaboration Fund	Approved	\$100,000	Unanimous support
Waikato-Tainui	Kia Eke Panuku, Kia Eke Tangaroa	Deferred. More information requested.		

The Ruia Collaboration Fund proposal was approved with conditions. The Waikato-Tainui proposal was deferred, with additional information requested. Details outlined below.

Organisation	Programme	Feedback/additional information required
Te Rūnanga o Ngāi Tahu	Ruia Collaboration Fund	<ul style="list-style-type: none"> <li>• Ensure that MYD (on behalf of Partnership Fund Board) can measure the progress and success of those who successfully applied for Ruia funding, as well as measure the progress and success of implementing the fund and report this back to the Minister for Youth easily.</li> <li>• Of the \$100,000 contribution, Board would like to ensure that \$82,000 is attributed to youth development opportunities for young people 12-24 years. Remaining funds will go towards administration support.</li> <li>• Discuss the opportunity to have a Partnership Fund Board member attend the Ruia decision-making meeting as an observer, with no voting rights.</li> </ul>
Waikato-Tainui	Kia Eke Panuku, Kia Eke Tangaroa	<ul style="list-style-type: none"> <li>• The Board deferred its decision with a request for further information and continuing conversations.</li> <li>• Board would like: <ul style="list-style-type: none"> <li>○ A more detailed explanation of the budget.</li> <li>○ Information about the other funder (and partner).</li> <li>○ How this proposal came about.</li> <li>○ Clarification of the purchase of the waka and how it is categorised as a capital item.</li> </ul> </li> <li>• Would like to raise possibility of a Board member joining discussions and sharing relationship responsibility (face to face element).</li> <li>• Board Chair will discuss with MYD RRM.</li> </ul>

Action Point	Lead
Board Chair and MYD RRM to discuss Waikato-Tainui and follow up	§ 9(2)/Shana ( )

§ 9(2)(a) left the meeting at 12.50pm.

§ 9(2)(a) and § 9(2)(a) left the meeting at 1.00pm.

## 10. Board Workshop

Workshop session for Partnership Fund Board only.

§ 9(2)(a) and § 9(2)(a) joined the meeting at 3.35pm.

## 11. Meeting with Minister Henare and Board strategy session

A meeting with the Minister for Youth has been confirmed for Wednesday 7 August 2019 at 4.30pm in Wellington. Board members discussed the opportunity to hold a strategy session on Thursday 8 August.

Action Point	Lead
MYD to confirm how long the meeting with Minister Henare will last	§ 9(2)(a)
MYD to follow up with Board members on availability for 7 and 8 August	§ 9(2)(a)
MYD to make travel and accommodation arrangements	§ 9(2)(a)

## 12. Any other matters

The Board acknowledged and recognised § 9(2)(a) contribution as Advisor Partnerships.

## 13. Wrap up and close

The meeting was closed with a karakia and finished at 3:43pm.

Next meeting: Friday 20 September 2019 in Auckland (venue TBC).

## Action Points Summary

Action Point	Lead
MYD to connect Dine Academy Trust to § 9(2)(i)	§ 9(2)(a)
MYD to connect Dine Academy Trust to § 9(2)(i) (s 9(2)(a))	§ 9(2)(a)
MYD and Board Chair to draft communication to § 9(2)(i)	§ 9(2)(a) /Shana
Board Chair and MYD RRM to discuss Waikato-Tainui and follow up	§ 9(2) /Shana
MYD to confirm how long the meeting with Minister Henare will last	§ 9(2)(a)
MYD to follow up with Board members on availability for 7 and 8 August	§ 9(2)(a)
MYD to make travel and accommodation arrangements	§ 9(2)(a)

# Partnership Fund Board November Meeting Minutes

<b>Date</b>	Monday 11 November 2019
<b>Time</b>	9.00am- 2.30pm
<b>Venue</b>	The Pah Homestead, TSB Bank Wallace Arts Centre, Auckland
<b>Attendees</b>	
<b>Board</b>	Shana Malio (Chair), Duncan Matthews (Deputy Chair) Bilal Nasier, Paige Sullivan, Rachel Hopkins, Terry Shubkin, Steve Davis-Tana, Kii Small
<b>MYD</b>	Juanita Te Kani, GM Youth
<b>Secretariat (MYD)</b>	§ 9(2)(a)
<b>Apologies</b>	Ezekiel Raui

## 1. Welcome

The meeting was opened with a karakia.  
The Chair welcomed members to the meeting and introductions were made.

## Apologies/Ngā Whakapāha

Apologies were noted from Ezekiel Raui

## 2. Housekeeping

Health and safety procedures were noted.

## 3. Updates from the Board

Board members shared updates regarding life changes.

## 6. Minutes of the last meeting/Meneti o te hui whakamutunga

Updates on action points from last meeting:

- Third Culture Minds: Ministry of Youth Development (MYD) Regional Relationship Manager (RRM) has been in contact with the organisation to offer support. At this stage no initiative or partnering opportunity has been identified.
- Dine Academy Trust: § 9(2)(j) have agreed to a partnership with MYD and Dine Academy and have approved § 9(2)(j). Have not received any formal communication from § 9(2)(j) regarding withdrawal of support for Dine programmes. Dine Academy have an application with § 9(2)(j) to support a new partnership with § 9(2)(j). Plans for a regional pilot in either Northland or Tairāwhiti have stalled but Dine Academy has made some positive connections and plan to run a pilot in Palmerston North.

Action Point (25 July 2019)	Lead
Secretariat to connect Dine Academy Trust to § 9(2)(j)	§ 9(2)(a)
Secretariat to connect Dine Academy Trust to § 9(2)(j)	§ 9(2)(a)
Secretariat and Board Chair to draft communication to § 9(2)(j)	§ 9(2)(a) /Shana

Questions from the Actions Points

Duncan: What was the outcomes from the Dine Academy connections actions points?



Shana and s 9(2) had a conversation to follow up with s 9(2) from Dine Academy on having a funder to funder conversation on why s 9(2)(j) have ceased funding relationship. s 9(2) is happy with MYD approaching s 9(2)(j) but preferred if it was deferred to late December, as they were submitting a separate funding application and did not want that to be affected.

Juanita advised that s 9(2) should touch base with s 9(2)(j). The Board should not necessarily be guided by the person seeking funding as the Board has a right to understand why the other partners has pulled out. This is a reinvestment for MYD.

**Action:** Secretariat (s 9(2)) to contact s 9(2)(j) and ask why they pulled out and the response will be relayed back to Board.

Duncan: Had a question on the action point on the RUIA Collaboration Fund. Once the RUIA event was confirmed two names were put forward to the RUIA four groups for discussion on the decision-making processes on the potential co Ordinator recruitment. Paige has had some involvement with this process and it is progressing.

Duncan: Waikato – Tainui- what was the outcome to the additional information required? Contact was made with s 9(2) and he clarified answers to questions asked and these have been answered and put back into paper tabled today.

Terry suggested that in future we try and be more specific on who from the Board will discuss any additional information required about investment proposal.

KII: Asked about background on Third Culture Minds support. s 9(2) has confirmed that follow up has been made and MYD would seek to have continued dialogue/relationship.

Resolution: that the minutes of the previous meeting dated 25 July 2019 be accepted as a true and accurate record.

MOVED Kii Small  
SECONDED – Duncan Matthews

## **5. Updates**

### **5.1 Update from General Manager, Youth**

A reminder that next year there is a general election. During the pre election period there is potential that some decisions are delayed.

Work on the Youth Plan is a priority and consuming the teams time. The Youth Plan is focussed toward the Ministers priorities and actively promotes Youth Voice. We have excellent feedback from sector on how MYD is more visible and engaged with the sector. Consultation numbers have exceeded expectations given the short time frame.

We are proposing to take paper to SWC and then to Cabinet in mid-December and launch the Youth Plan in February 2020.

### **5.2 Progress update on Recommendations Paper from Board**

Juanita has advised the Minister to put on hold any changes to the Board operations until we are clear on operating and appointment processes.

The 2017 Review signalled changes to resourcing the Board and this is reflected with s 9(2)(a), Principal Advisor and s 9(2)(a) now giving support while MYD work through



recruitment for MYD staff to support the Partnership Board. Will be in a better position to reset the Board in March 2020 and work towards the new strategy.

Duncan: Discussion on how the Board wants to work, wanting to move towards a more funder to funder type of conversations. Juanita clarified that the budget sits with MYD and comes out of MYD's operational budget. What are the two or three things that the board wants to see and we can advise as whether that is possible at this point in time.

Resources – no specific budget for a resource to support the Board.

Note: Shana, not all the Board members participated in the review.

### **5.3 Process for reappointment**

MYD updated the Board with a prospective timeline to finalise reappointments and new appointments respectively.

Ezekiel has indicated § 9(2)(a) [REDACTED]. Juanita has talked to the Minister and he would like to see a good level of continuity of the Board. A way forward is to ensure reappointments are staggered over a 12 month period. Noted that Paige is interested in a longer than 12-month term. MYD will work through the terms of reference and send out information on the staggering process.

Terms of Reference stipulate age groups etc.

A paper is currently being drafted which the Minister will take to APH around 4th December and then to Cabinet in the following week.

MYD will run an Expression of interest for the two new roles – through the Jan /Feb period and then appoint and provide an induction in March.

The current term ends 31 March 2020.

<b>ACTION:</b> An expression of interest will be run for the two new roles
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### **6. Declarations of Interest/Rehita whāwhāki whaipānga**

Shana Malio has declared a conflict of interest for South Seas Healthcare Trust: § 9(2)(a) [REDACTED] Currently has work supporting their youth programmes through delivery of events, internship programme and providing support to their youth coordinator.

### **7. Board Operational Budget F20**

Secretariat (§ 9(2)) updated Board on the operational budget for the financial year (01 July 2019 to 30 June 2020) current and actual.

Duncan: Board fees – does the Board have the ability to set a working group meeting, Juanita encourage the Board to do this.

Shana questioned whether it was beneficial to have two meetings Feb and May. To go ahead with the February meeting so that new investments obligations can be met.

May meeting will be a professional development day instead of a decision-making meeting. This meeting will be a forward planning and professional development strategic day.

Suggestion that a procurement session would be beneficial.

Two new members will be recruited through the same channels as previously.

Revisit budget at next meeting.

Rachel Hopkins joined the meeting.

**ACTION:** s 9(2) to run doodle poll on preferred dates for next meeting

## 8. Budget, Forecast and Proposed Investment

s 9(2) ran through the financial information

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### 9. Items for approval/ Te Teake Hei whakaaetanga:

#### 9.1 Seed Waikato

#### 9.2 Waikato-Tainui

The Board considered two funding proposals:

Organisation	Programme	Amount	Voting decision
Seed Waikato	House of Learning	\$30,000	Deferred. More information requested
Waikato-Tainui	Kia Eke Panuku, Kia Eke Tangaroa	\$20,750	Approved

The Seed Waikato proposal was deferred. The Waikato-Tainui proposal was approved.

**ACTION:** Terry Shubkin to meet with s 9(2) (Regional Relationship Manager) and arrange meeting with SEED Waikato and the Len Reynolds Trust to clarify some gaps / concerns in the proposal.

### 10. Item for approval/

Reinvestments to 30 June 2020

Provider	Project	Proposed reinvestment for F20	Voting Decision
Circability Trust	Circability Trust	\$30,000.00	Approved unanimously
Wesley Community Action	Te Roopu tiaki Rangatahi	\$50,000.00	Approved unanimously
Priority One	He Rangatahi He Anamata Action Plan	\$25,000.00	Approved, one against
Te Runanga o Ngati Whatua	Tātai Whetū	\$25,500.00	Approved unanimously
Local Government Association of NZ	Tuia Rangatahi Programme	\$30,000.00	Approved unanimously
Nga Wairiki - Ngati Apa Charitable Trust	Maripi Tuatini	\$20,500.00	Approved unanimously
The Wellington Regional Sports Educational Trust (Sport Wellington)	Leadership Programme	\$60,000.00	Approved, one against
Dine Academy Trust	Dine Bootcamps	\$50,000.00	Approved unanimously

Provider	Project	Proposed reinvestment for F20	Voting Decision
Touch Compass Dance Trust	Touch Compass Youth Film Project	\$30,000.00	Approved unanimously
The Cerebral Palsy Society	Youth Alliance Group	\$25,000.00	Approved unanimously
Halberg Foundation	Leadership Development	\$25,000.00	Approved unanimously
The Shift Foundation	Shift Programme	\$60,000.00	Approved unanimously
South Seas Healthcare Trust	South Seas - Youth Development	\$15,000.00	On Hold
Masterton District Council	Wairarapa Youth Wellbeing Hub	\$15,000.00	On Hold
Massey University	Campus Co-Lab	\$15,000.00	On Hold
		\$476,000.00	

### 11. Refugee and Migrant Communities: Update on work to support refugee and migrant youth

MYD has not identified any immediate gaps and/or urgent needs for former refugee and migrant youth.

The proposed National Migrant Youth Engagement Project is likely to provide high-level information on the current provider/service landscape and reflect the perspectives of migrant youth, including having their voices influence decision-making on potential services.

Key deliverables from this project will include:

- an online survey (this will help to inform the face-to-face engagements)
- a series of focus group engagements with former refugee and migrant youth across New Zealand aged 12-18 years
- face-to-face interviews
- a report including main themes and data
- video stories
- a stocktake of the eco-system.

The proposed National Migrant Youth Engagement Project will provide valuable information to support the Partnership Fund Board take a considered approach on a comprehensive investment model.

It was noted that the Board is concerned by the lack of action when they wanted to help the Muslim community in Christchurch. At the January Partnership meeting it was an action point for MYD to pursue options for funding with former-refugee and migrant communities and to present progress, this was deferred as MSD were taking a broader approach.

One of the Youth Plan rangatahi engagement hui specifically included migrant and refugee youth.

**ACTION:** s 9(2)(a) RRM to contract Canterbury Resilience Foundation to gain an understanding of what, if any, are progressing to help young people from former refugee and migrant communities.

## **12. Te Ngākau Kahukura (Rainbow Ready) update**

1. A round table was held on 26 October 2019. The intention is to have the project 'operationalised' and ready for a formal launch by November/December this year. The group plan to 'test' aspects of the training with MYD and MSD staff and are going to organise a series of workshops across the country for the youth sector.
2. A further roundtable reporting meeting has been booked for Thursday 11 December, 11am followed by lunch at the Ara Taiohi office. JR McKenzie Trust, Foundation North, The Tindall Foundation and Te Ngākau Kahukura staff attending.
3. Delivery to date includes:
  - The establishment of a Rainbow rōpū, key people identified including rangatahi.
  - The gifting of a new name – Te Ngākau Kahukura.
  - Development of branding and key messages.
  - Outcomes of the initial pilot.
  - Revised tools, training models and materials.
  - Building of strategic relationships.
  - Planning of a formal launch.

To ensure sustainability the initiative will require a level of user pay model, the details of how this may work are currently to be explored.

## **13. Partnership Fund Review Report**

Discussion on budget / appropriations definitions.

Will look at an event for the Board working with OT, OCC and MSD to formalise relationships.

## **14. Wrap up and close**

The meeting was closed with a karakia and finished at 2.30pm.

Next meeting: Wellington February 19 2020.